

Notice Inviting Tender No. 04/BDA of 2025-2026

Sealed tender is invited from resourceful and bona fide contractors for the works given below:

Sl. No.	Name of Work	Source of Fund	Estimated Amount (Rs.)	Earnest Money (Rs.)	Cost of Documents (Rs.)	Name of concerned Division
1.	Construction of Statue Stand at Kamnara Hemchandra Junior Basic School (2 nd Call).	Own Fund	Rs. 99386.00	2% of the estimate amount put to tender	500.00	BDA

1. Eligibility criteria for participation in the tender:

Interested participants shall have to submit valid PAN, Professional Tax Clearance Certificate, Valid Trade License, Valid Goods and Service Tax registration Certificate (GST-IN), Income Tax return acknowledgment for the latest year, Voter Card or Aadhaar Card for verification. The bidder must enclose photocopies of all papers and documents duly self-attested and under his proper seal at the time of submission of technical bid.

3. Earnest Money

2% of the estimate amount put to tender to be deposited by the bidder as earnest money for participating in the NIT. Authenticated document in support of that must be submitted along with the bid.

4. Time of Completion

14 (Fourteen) Days from the date of issue of Work Order.

5. Defect Liability Period

1 year from the date of completion of the work.

6. Selection / Acceptance of the Successful Bid / Offer

The Tenderers will have to quote their rates in figure as well as in words separately. The Tenderers with the lowest rate will be awarded with the work. However, the accepting authority reserves the right to reject any or all of the bid(s) / offer (s) received without assigning any reason whatsoever to the intending participants including the lowest bid/offer received.

7. Bid Evaluation

- The process will go through a two step evaluation process - Technical Evaluation and Financial Evaluation. Thus, two separate sealed envelopes containing **technical documents and financial** offer should be submitted by the Tenderer.
- The 02 (two) sealed covers must be sealed in another bigger cover and the outer cover also must be sealed. The outer cover also must be superscripted with Name of the work, Name of firm with address of the firm / bidder and to be duly addressed to the undersigned. Any participant/bidder not following the steps in submitting their bid / offer as described in this para shall be disqualified.
- The Bidder must apply in the company letter pad for purchasing the Tender documents. No technical documents need to be submitted at the time of application for purchasing the Tender documents.
- Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- All materials should be supplied by the Contractor/agency.
- **Construction Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from**

every Bill of the selected agency.

- Provision of Arbitration is replaced through provision of Dispute Redressal Committee as contained in Finance Dept. notification no '8182-F(Y) dated 26.09.2012 of the Secretary, to the Govt. of West Bengal and relevant clause i.e. cl 25 of 2911(ii) is modified accordingly.

8. Important Date and Time Schedule:-

Sl. No.	Particulars	Date & Time
1.	Last date & time limit for purchasing Tender document from the office of the undersigned	06/02/2026 up to 14.00 hrs.
2.	Last date & time of submission of sealed Tender	09/02/2026 up to 14.00 hrs.
3.	Date & Time for opening the sealed Tender	09/02/2026 up to 16.00 hrs.
4.	Inviting Authority	Executive Engineer, Burdwan Development Authority Purba Barddhaman

Location of Critical Event

Bid Opening

Office of the Burdwan Development Authority,
Burdwan.

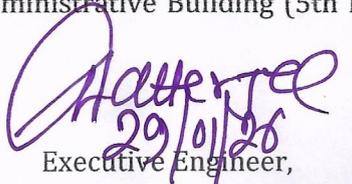
9. Terms & Conditions

- Rate should be quoted both in figures and words in English language. The rate thus quoted should be inclusive of all taxes, Cess, carriage of materials to the working site, labour charges, tools etc. No extra payment for any kind or purpose shall be made by the Department.
- Successful Quotationer shall have to enter into a formal agreement with the department in W.B. Form NO.- 2911 and shall be bound by the clauses of the contract.
- GST will be applicable as per government norms.
- Labour Welfare Cess @ 1(one) % of awarded cost will be deducted from every Bill of the selected agency.
- The Quotation/ Tender accepting authority reserves the right to reject any or all of the Quotation / Tenders so received without assigning any reason thereof.

10. Other Conditions

- All Tenderers are requested to be present in the Office of the Burdwan Development Authority, during opening of the tender at the office of Burdwan Development Authority.
- Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regard will be entertained.
- Price preference**, if any, will be allowed as per prevailing government Order.
- Earnest Money:** The amount of Earnest Money put to Tender only in the shape of Bank Draft of any nationalized bank drawn in favour of **Burdwan Development Authority "Payable at Burdwan" as per Memorandum no-9668-F(Y). Kolkata, the 30th November, 2012.**
- The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- Conditional/ Incomplete quotation will not be accepted.

- g) No mobilization /secured advance will be allowed.
- h) The Executive Engineer, Burdwan Development Authority reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- i) The rate of deduction as per provision of GST.
- j) The Executive Engineer, BDA will be EIC of the work.
- k) BDA takes no responsibility for delay, loss or non-receipt of bid Document sent by post/courier.
- l) In view of tight project schedule, Bidders are requested not to seek any time extension in due date of submission of bids.
- m) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects communication facilities, climate conditions, availability of local laborers and market rate prevailing in the locality etc. As no claim, whatsoever will be entertained on these accounts afterwards.
- n) The payment shall be based on progress of work at site. Maximum of 90% (ninety percent) payment shall be made on achieving 100% (hundred percent) of work. Balance 10% (ten percent) will be kept as security deposit and such payments shall be made after Defect Liability Period is over.
- o) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer will be informal.
- p) Application quoting rate in all respect in the letter pad of the agency in sealed envelopes shall have to be submitted to:
- The Executive Engineer, Burdwan Development Authority, New Administrative Building (5th Floor), Purba Bardhaman-713101


29/01/26
Executive Engineer,
Burdwan Development Authority,
Purba Bardhaman