

Notice Inviting E-Quotation No. - WBUD/BDA/CEO/E-NIQ-01/2025-26

Rates are invited from bonafide, reputed and experienced Company/Agency/General Suppliers for **Supplying and installation of 6 Nos. of 2.00 ton 3 Star Split type Inverter Air Condition Machines in the office of the Burdwan Development Authority** as per specifications given below.

A) Eligibility

- 1) The bidders should have the following documents to be eligible for this e-NIQ.
 - a. Electrical Contractors License.
 - b. Electrical Supervisor License.
 - c. GST Registration Certificate.
 - d. PAN Card issued by the Income Tax Department.
 - e. Income Tax Return Acknowledgement Receipt for the latest three years.
 - f. Valid Trade License.
 - g. Intending tenderers should produce credentials of a similar nature of work of the minimum value of 1.5 lakh during 5(five) years prior to the date of issue of this e-NIQ notice.
 - h. Up-to date Professional Tax Clearance Certification.
 - i. Audit Report for last three years along with Audited Accounts.

B) Scope of Work

a)	Sl. No.	Particulars	Rate
	1.	Supplying and installation of 6 Nos. of 2.00 ton 3 Star Split type Inverter Air Condition Machines in the office of the Burdwan Development Authority.	

C) Period of Completion

7(Seven) days from issuance of work order.

D) Defect Liability Period

Defect liabilities period should be 1(one) year from the date of completion.

E) Earnest Money Deposit of e-procurement

Intending bidders shall download the e-NIQ document from the website directly by the help of e-Token.

Rs. 10,000.00 is to be submitted as Earnest Money by all the bidders irrespective of their business status.

Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/Bid Security/Tender Fees related to e-Procurement of the State Government departments.

N.B.:- Earnest Money is exempted for Three State Government Enterprises, viz. Mackintosh Burn Limited, Westinghouse Saxby Farmer Limited and Britannia Engineering Limited to exemption from earnest money for participation in Government tenders (Vide Memorandum No.-6417-F(Y) dated 26.08.2015 of Joint Secretary to the Govt. of West Bengal, Audit Branch, Finance Department and subsequent order No.-403(3)-W(C)/1M-208/15 dated-31.08.2015 of Joint Secretary to the Govt. of West Bengal, P. W. Department.) subject to the condition that they will furnish security deposit if selected in a tender.

F) Payment procedure:

i) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway

- a) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through

which he wants to do the transaction.

- b) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- c) Bidder will receive a confirmation message regarding success/failure of the transaction.
- d) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- e) If the transaction is failure, the bidder will again try for payment by going back to the first step.

ii.) Payment through RTGS/NEFT:-

- a.) On Selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having he details to process RTGS/NEFT transaction.
- b.) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank Account.
- c.) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- d.) If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- e.) Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- f.) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

iii.) Refund/Settlement Process:

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through and automated process, to his bank account from which he made the payment transaction.
- v. All refunds will be made mandatorily to the any A/C from which the payment of EMD & Tender Fees (if (any) were initiated.

G) Procedure for participation.

- 1) The bidders willing to take part in the process of e-NIQ will have to be enrolled and registered with the Government e-Procurement System, by logging into www.wbtenderes.govt.in. The Quotationers are to click on the link for e-Tendering site as given in the web portal.

H) Others Terms & Conditions.

- 1) The Bidder must submit filled in Annexure-I in organizational letter head during submission of his bid.
- 1) The rate quoted should be inclusive of all taxes, cost of transportation, loading and unloading etc.. till the final installation in the office of the BDA.
- 2) The L1 bidder shall have to execute an agreement within 7 days of issue of letter of acceptance cum work order.
- 3) The successful bidders shall have to supply the required materials as per the specifications and within the stipulated time limit from the date of issue of work order.

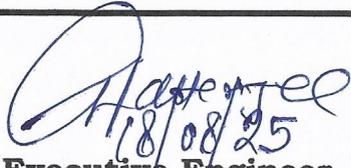
- 4) In order to ensure that standard material of the specified quality are supplied at reasonable and competitive price, the undersigned may invite the qualified bidders for table bid after completion of online financial bid to finalize the rates of items to be supplied. The sample/ specimen and the rate finally approved by the authority shall be binding on all quotationers.
- 5) All statutory deductions as applicable will be made from the bill as per Government Rules.
- 6) Any material which is not in conformity with the approved samples will be summarily rejected and no payment will be made for such supply.
- 7) The earnest money deposited by the successful quotationers will be refunded only after completion of all process.
- 8) The undersigned shall have the right and discretion to terminate the contract and forfeit the earnest money deposited in the event of breach of any of the terms and conditions of the contract.
- 9) The undersigned reserves the right to accept or reject any bid without assigning any reasons whatsoever.
- 10) The undersigned also does not bind him-self to accept the lowest rate quotation and shall use discretions in accepting higher than the lowest rate with a view to ensuring standard quality of articles.
- 11) It shall be open to the authority to impose penalty & take other punitive steps, as deemed fit, for violation of above terms & conditions.
- 12) In case any clarification is required, the bidders may contact the office of the BDA.
- 13) **Important Information**
CRITICAL DATE AND TIME SCHEDULE: -

Sl. No	Particulars	Date & Time
1.	Date of uploading of N.I.Q. Documents (online) (Publishing Date)	19/08/2025 at 18:00 hrs.
2.	Documents download/sell start date (Online)	19/08/2025 at 18:30 hrs.
3.	Bid submission start date (On line)	19/08/2025 at. 18:30 hrs.
4.	Bid Submission closing (On line)	27/08/2025 at 12:00 hrs.
6.	Bid opening date for Technical Proposals (Online)	29/08/2025 at 13:00 hrs.
7.	Date of uploading list for Technically Qualified Bidder(online)	To be notified later
8.	Date of uploading final list for technically qualified bidders (On line)	
9.	Date of opening of Financial Bid (Online)	
10.	Date of uploading of list bidders along with the offer rates.	

LOCATION OF CRITICAL EVENT

Bid Opening _____

Office of the Burdwan Development Authority.


18/08/25
**Executive Engineer,
Burdwan Development Authority,
Purba Bardhaman**

Annexure-I

**To
The Executive Engineer,
Burdwan Development Authority,
Purba Bardhaman**

Sir,

I have participated in the Notice Inviting E-Quotation No. - WBUD/BDA/CEO/E-NIQ-01/2025-26, I will supply the item mentioned in the e-NIQ of the below mentioned brand if I get work order.

Sl. No.	Particulars	Brand
1.	<i>Supplying and installation of 6 Nos. of 2.00 ton 3 Star Split type Inverter Air Condition Machines in the office of the Burdwan Development Authority</i>	

Signature with seal of the bidder